

Privacy Policy

Last modified 25th May 2018

Introduction

We protect your personal data in line with the requirements of the General Data Protection Regulation (GDPR). The GDPR requires data controllers such as ourselves to document our lawful basis for processing personal data. It also gives you rights over how your data is processed. This privacy policy documents the data we collect, why and how we process it, and how to exercise your rights.

Data controller

The data controller responsible for this website is Home Counties Housekeeping, who can be contacted at 5 Nashleigh Hill, Chesham, Buckinghamshire, HP5 3JF, United Kingdom.

Lawful basis for processing

For each method by which we collect personal data, this privacy policy documents our lawful basis for processing the data. Where we rely on your consent to process your data, we explain how you can withdraw your consent and delete your data.

Individual rights

The GDPR gives you rights over how your personal data is processed. You can exercise your rights by contacting us info@homecountieshousekeeping.com. In some cases, you can also exercise your rights through automated systems, as described at the relevant points in this privacy policy. There are security precautions in place to protect the loss, misuse, or alteration of your information. Unfortunately, however, no data transmission over the Internet can be guaranteed to be 100% secure. As a result, whilst we strive to protect your personal information, Home Counties Housekeeping cannot ensure or warrant the security of any information you transmit to us or from our online services, and you do so at your own risk. Once we receive your transmission, we make best efforts to ensure its security on our systems.

Security

The GDPR requires us to implement appropriate technical measures to protect data. We verify the identity of any individual who requests access to data before granting access.

Disclosures

In addition to any sharing of data described elsewhere in this privacy policy, we may disclose data for legal reasons. If we suspect criminal activity we may disclose data relating to those involved or affected to the appropriate authorities. We may also be obliged to disclose data if we receive a request from an appropriate authority.

Cookies

Cookies are small pieces of text that are stored by your browser. Each cookie has a name and is associated with a site. When your browser sends a request to a site (for example, to download a page, image, or video), the computer that responds (known as a server) may tell your browser to set one or more cookies. When your browser makes further requests to the same site it sends the

cookies back to the server. This allows the server to remember you as you browse the site and provide features such as shopping baskets or password-protected areas.

Data collected by third parties on our behalf

Paragon Internet Group t/a Tsohost

Our site is hosted by Paragon Internet Group t/a Tsohost. Tsohost.net logs all requests in order to determine the causes of reported faults and to detect and block suspicious traffic. The log records the time of the request, your IP address, the requested resource, the referring site (if specified by your browser), and your browser's user agent string (which will usually include the name and version of your browser and operating system). For more information on how Tsohost handles the data it collects, see [Privacy Policy](#).

Forty Two Ltd (yourTradebase)

We use yourTradebase to store information about you, including name, address, telephone numbers and email address. Purely to send out quotations and invoices and to give you a better service. For more information on how yourTradebase handles the data it collects, see [Privacy Policy](#) & [GDPR](#).

Google Analytics

We use Google Analytics to track visitor interaction with our site to produce statistical reports. Google collects details of the pages you view and the time you viewed them, the features of your browser, and your IP address. For more information on how Google handles the data it collects, see [Google's privacy policy](#).

To opt out of Google Analytics tracking on our site, see the Google Analytics section of our cookie policy. To opt out of Google Analytics tracking on all sites, use the Google Analytics Opt-out Browser Add-on.

Other data collected by third parties

Google Maps

When you view a page containing embedded Google Maps, your browser connects to Google Maps. For more information on how Google handles the data it collects, see [Google's privacy policy](#).